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EXECUTIVE COMMITTEE OF  
THE MULTILATERAL FUND FOR THE  
IMPLEMENTATION OF THE MONTREAL PROTOCOL  
Sub-Committee on Monitoring, Evaluation and Finance  
Twenty-first Meeting  
Montreal, 15-16 December 2003

**PROVISIONAL ANNOTATED AGENDA****1. Adoption of the agenda and organisation of work**

After adoption of the Agenda, the Sub-Committee may wish to organise its work over one and one-half days with a view to adopting its report on the afternoon of the second day.

**2. Final report on the evaluation of the implementation of RMP**

Document UNEP/OzL.Pro/ExCom/41/7: presents the findings and recommendations resulting from evaluation missions to 10 LVC countries. The focus of the present report is on LVC countries because most RMPs were approved for this group of countries and RMPs for non-LVC countries are more recent. The report presents findings, lessons learnt, and recommendations to improve the effectiveness of RMPs and enhance the capacity of LVC countries to achieve CFCs phase-out in the refrigeration servicing sector and thus to comply with the provisions of the Montreal Protocol. Although many findings are of a general nature and information collected by questionnaires and in network meetings points to more similarities than differences between LVC and non-LVC countries, some case studies in non-LVC countries are needed in order to take into account their specific conditions, in particular with regard to the use and further needs for R&R equipment.

Issues to be addressed:

- Overview of RMPs and compliance in LVCs;
- Comparative assessment of results achieved and factors influencing the performance of RMPs in the countries visited; and
- Conclusions and recommendations.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to take note of the information provided in Document UNEP/OzL.Pro/ExCom/41/7, and to consider the findings and recommendations in its discussions on ways to reorient the approach to RMPs to better facilitate compliance (Decision 40/20).

### **3. 2003 Consolidated Project Completion Report**

Document UNEP/OzL.Pro/ExCom/41/8: provides the Executive Committee with an overview of the results reported in the project completion reports (PCR) received during the reporting period, i.e. since the 38<sup>th</sup> meeting in December 2002. This corresponds to decisions 23/8 (i) and 26/11 of the Executive Committee requesting the Senior Monitoring and Evaluations Officer to present a consolidated PCR, after consultation with the implementing agencies at the third meeting of each year.

Issues to be addressed:

- Overview of PCRs received and due;
- Content and quality of project completion reports for investment and non-investment projects;
- Schedule for submission of PCRs in 2003; and
- Consistency of data reported in PCRs and annual progress reports.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to:

1. Take note of the 2003 Consolidated Project Completion Report including the schedule for submission of Project Completion Reports (PCRs) due.
2. Request the World Bank to establish by the end of January 2004, in cooperation with the Multilateral Fund Secretariat, full consistency of data reported in the PCRs, in the Inventory and in the Annual Progress Reports.
3. Request UNDP and the World Bank to provide by the end of January 2004 the information still missing in a number of PCRs.

### **4. Draft monitoring and evaluation work programme for the year 2004**

Document UNEP/OzL.Pro/ExCom/41/9: contains the draft 2004 Monitoring and Evaluation Work Programme which summarizes the results achieved in implementing the 2003 Work Programme, followed by a proposal for the evaluation studies to be conducted in 2004, the general methodological approach and the budget required for implementing the evaluation studies in 2004.

Issues to be addressed:

- Results of the 2003 work programme;
- Guiding principles and evaluation studies proposed for the year 2004;
- Implementation modalities and methodological approach; and
- Budget for the 2004 work programme.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to approve the proposed 2004 work programme for monitoring and evaluation.

## **5. Project implementation delays**

Document UNEP/OzL.Pro/ExCom/41/10: contains an assessment of progress on projects identified with implementation delays based on decisions taken at previous meetings of the Executive Committee. It also presents additional requests for project cancellations.

Issues to be addressed:

- Milestone to be provided by implementing agencies;
- Possible actions for delayed LCD projects;
- Possible cancellation of the Kolinton refrigeration project in Nigeria (NIR/REF/26/INV/44); and
- Impact of cancelled and delayed projects in compliance.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to:

1. Note with appreciation the reports submitted to the Secretariat on projects with implementation delays provided by Belgium, Canada, Germany, Poland, and the four implementing agencies as contained in the document on project implementation delays (UNEP/OzL.Pro/ExCom/41/10).
2. Request the Governments of France and Japan to provide reports on the projects classified with implementation delays as a matter of urgency.
3. Note that the Secretariat and implementing agencies would take established actions according to the Secretariat's assessment of status, i.e., progress, some progress, or no progress and report and notify governments and implementing agencies as required.
4. Cancel the projects through mutual agreement:
  - (a) The Refrigeration Components and Accessories in India (IND/REF/22/INV/110) implemented by the World Bank, noting that US \$47,994 was disbursed through

- 2002 of the US \$125,370 (plus support costs) approved for the project and without any ODP phased out;
- (b) The Hindustan Refrigeration Industries project in India (IND/REF/22/INV/123) implemented by the World Bank noting that US \$49,000 had been disbursed through 2002 of the US \$132,320 (plus support costs) approved for the project without any ODP phased out;
  - (c) The Refrigerators and Home Appliances refrigerator project in India (IND/REF/22/INV/124) implemented by the World Bank noting that US \$47,994 were disbursed through 2002 of the US \$147,300 (plus support costs) approved for the project without any ODP phased out; and
  - (d) The Productos Moldeados America foam project in Panama (PAN/FOA/22/INV/09) implemented by UNDP noting that US \$125,970 had been disbursed through 2002 of the US \$339,296 (plus support costs) approved for the project without any ODP phased out.
5. Adopt the milestones and deadlines indicated in the table following paragraph 11 (missing milestones/deadlines will be indicated by the Secretariat at the meeting).
6. Approve a 2-year extension to December 2005 for the following projects to enable the supplier to solve the outstanding technical problems on the condition that methylene chloride would be used in the interim as a replacement for CFC-11 to meet compliance needs:
- (a) The Changzhou Huangfa foam project in China (CPR/FOA/28/INV/293) implemented by the World Bank;
  - (b) The Richbond S.A. foam project in Morocco (MOR/FOA/22/INV/08) implemented by UNDP;
  - (c) The Salidor S.A. foam project in Morocco (MOR/FOA/23/INV/13) implemented by UNDP;
  - (d) The Mousse d'Or S.A. foam project in Morocco (MOR/FOA/23/INV/19) implemented by UNDP; and
  - (e) The Bonbino Confort foam project in Morocco (MOR/FOA/25/INV/22) implemented by UNDP.
7. Confirm that the Kolinton refrigeration project in Nigeria (NIR/REF/26/INV/44) should be cancelled, subject to any advice from UNIDO or the Government of Nigeria that commissioning of the project has occurred.

## **6. Project balances**

Document UNEP/OzL.Pro/ExCom/41/11: contains the submission of the implementing agencies on completed projects with balances and the return of funds from cancelled projects.

Issues to be addressed:

- Other adjustments.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to:

1. Note the report on project balances contained in UNEP/OzL.Pro/ExCom/41/11.
2. Note the levels of funds being returned to the 41<sup>st</sup> Meeting totalling US \$3,442,269 plus support costs of US \$446,975 as follows by agency: US \$1,337,614 from UNDP and agency support costs of US \$173,252 including reimbursement of funds previously returned in error for two projects by UNDP; US \$364,882 from UNEP and agency support costs of US \$47,435; US \$601,841 from UNIDO and agency support costs of US \$78,237 including reimbursement of funds for 17 projects due to necessary adjustments to reconcile with the accounts; and US \$1,137,932 from the World Bank and agency support costs of US \$148,051.
3. Note that implementing agencies had balances totalling US \$408,477 excluding support costs from projects completed over two years ago: UNDP (US \$255,399 plus support costs); UNEP (US \$62,610 plus support costs); and the World Bank (US \$90,468 plus support costs).
4. Note that the Government of Israel returned (US \$ to be provided) by making a cash contribution to the Treasurer for the international methyl bromide compliance assistance workshop (GLO/FUM/37/TRA/240).
5. Request the Treasurer to cancel the set aside of US \$500,000 for the study on the evaluation of the financial mechanism in the light of the decision of the XVth Meeting of the Parties.

## **7. 2002 Accounts of the Multilateral Fund (Decisions 40/8 and 40/14)**

Documents UNEP/OzL.Pro/ExCom/41/12: presents a full reconciliation of the Accounts of the Fund as follow-up to Decisions 40/8 and 40/14.

Issues to be addressed:

Pending.

Action expected from the Sub-Committee:

Pending.

**8. Revised 2003 and proposed 2004 budgets of the Fund Secretariat**

Document UNEP/OzL.Pro/ExCom/41/13: presents the revised budget for the year 2003 and the proposed budgets for the year 2004 of the Fund Secretariat.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to approve the proposed budget.

**9. Other matters**

**10. Adoption of the report of the Sub-Committee**

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