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EXECUTIVE COMMITTEE OF
THE MULTILATERAL FUND FOR THE
IMPLEMENTATION OF THE MONTREAL PROTOCOL
Thirty-fourth Meeting
Montreal, 18-20 July 2001

SECRETARIAT ACTIVITIES

1. This document reports on the activities undertaken by the Fund Secretariat since the 33rd Meeting of the Executive Committee.

Notification of the Decisions of the 33rd Meeting of the Executive Committee

Article 5 countries

2. Decisions taken by the Executive Committee at its 33rd Meeting regarding project approvals and other relevant decisions were communicated to the governments of Article 5 Parties concerned.

Transfer of resources from the Multilateral Fund

3. Resources covering all funding requests approved at the 33rd Meeting were transferred to the implementing agencies; approved bilateral activities were credited to the contributions of the countries concerned, as pertinent.

Review of submissions to the 34th Meeting

Bilateral co-operation

4. The Fund Secretariat processed requests under bilateral co-operation and provided comments and recommendations where necessary.

2001 Work programme amendments

5. The Fund Secretariat reviewed and commented on the requests submitted by UNDP, UNEP, UNIDO and the World Bank as amendments to their 2001 work programmes.

Investment projects

6. Investment project proposals submitted by UNDP, UNIDO, the World Bank and bilateral agencies were reviewed by the Fund Secretariat according to the established guidelines and criteria. Project evaluation sheets and recommendations, as appropriate, are submitted for consideration of the Executive Committee.

Progress reports of implementing and bilateral agencies

7. The Secretariat reviewed and commented on the progress reports submitted by the implementing agencies and bilateral agencies on the status of implementation of the approved projects as at 31 December 2000, and prepared the consolidated progress report for a Fund-wide perspective.

Implementation delays and completed projects with balances

8. The Secretariat requested the implementing agencies to provide updated information on some projects experiencing delays that were considered at the 33rd Meeting. The Secretariat also

identified completed projects with balances. The Secretariat compiled and analysed the submissions of the implementing and bilateral agencies, accordingly.

Status of Article 5 in achieving compliance

9. The Secretariat updated the document it submitted to the 32nd Meeting of the Executive Committee on the status of Article 5 countries in achieving compliance with the initial control measures of the Montreal Protocol.

Strategic planning of the Multilateral Fund in the compliance period

10. Pursuant to Decision 33/54, the Secretariat prepared a paper on specific proposals for changes in procedures, implementation mechanisms and modalities of the "Framework on the objectives, priorities, problems, and modalities for strategic planning of the Multilateral Fund in the compliance period" which was adopted at the 33rd Meeting of the Executive Committee. The paper reviewed the funding policies of the Multilateral Fund, proposed changes as appropriate to such policies and recommended modalities and operational guidelines to implement these policy changes.

Guidelines on country programme updates

11. In compliance with Decision 33/55 the Secretariat invited comments from the members of the Executive Committee on the draft guidelines for the preparation of the country programme updates which was considered at the 33rd Meeting. A revised version of the document was prepared taken into account the views expressed by some members of the Committee, and was re-sent to the members for their additional comments. The Secretariat then prepared the final draft based on additional comments.

CFC Production Sector

12. As per Decision 33/57 the Secretariat prepared an update of the inventory of the remaining ODS producers in Article 5 countries. The document provides information on national production baseline and latest reported production data where applicable, with a view of assessing the prospects of the implementation of the freeze obligation under the Montreal Protocol by each producing country.

13. The Secretariat was informed by the Government of the PDR of Korea that the technical audit of its ODS producing plant could commence once the visa arrangements for the consultant are finalised.

Evaluation of completed compressor projects in China

14. The evaluation of the compressor projects in China was undertaken pursuant to Decision 31/14. The evaluation reports on the individual compressor projects visited are available on the Evaluation Reports section of the Secretariat's web site (www.unmfs.org).

Status report on the study of alternatives to CFCs in rigid foam applications

15. Pursuant to Decision 31/49, the Executive Committee approved the terms of reference for a study on CFC alternatives in the manufacture of rigid foam. In early 2001, the Secretariat approached suitably qualified individuals and consulting companies about conducting the study. Three proposals were received and evaluated in accordance with United Nations procedures, and on 29 May 2001 a contract was issued to a consulting firm to undertake the study. Work on the study has commenced, working meetings were held in Montreal between the Secretariat and the consulting firm, and a draft report is planned to be available in late July 2001.

Documents and Policy Papers prepared by the Fund Secretariat

16. Of the documents submitted for consideration at the 34th Meeting, the following were prepared by the Fund Secretariat:

- Provisional agenda of the Executive Committee
- Provisional and annotated agendas of both Sub-Committees
- Secretariat activities
- Completed projects with balances
- Project implementation delays
- Consolidated progress report
- Comments and recommendations on the progress reports on bilateral cooperation; UNDP, UNEP, UNIDO and the World Bank
- Evaluation of the implementation of the 2000 business plans
- Evaluation of completed compressor projects in China
- Overview of issues identified during project review
- Comments and recommendations on bilateral cooperation
- Comments and recommendations on 2001 work programme amendments of UNEP, UNDP, UNIDO and the World Bank
- Comments and recommendations on investment projects and project evaluation sheets
- Comments and recommendations on the China foam strategy
- Comments and recommendations on the Lao PDR country programme
- Status of Article 5 countries in achieving compliance with the initial control measures of the Montreal Protocol
- Strategic planning: Proposals on implementing the framework on the objectives, priorities, problems and modalities for strategic planning of the Multilateral Fund in the compliance period (Decision 33/54)
- Guidelines for the preparation of country programme updates (Decision 33/55)
- Status report on the study of alternatives to CFCs in rigid foam applications
- Production Sector: Inventory of the remaining ODS producers in Article 5 countries
- Status report on the study of alternatives to CFC in rigid foam applications

Missions undertaken

17. During the reporting period, the Secretariat participated in the following:

- Meeting of Central American, Spanish speaking Caribbean and South American Networks of ODS officers, Varadero, Cuba, 15-18 May 2001
- Sixth Meeting of the French speaking African Network, Cotonou, Benin, 7-10 May 2001
- 2001 Main meeting of the South Asia Network of ODS officers, Tehran, Iran (April 2001)
- Intergovernmental group of Ministers on International Environmental Governance and Commission on Sustainable Development-9, New York, 18-19 April 2001
- Meetings with UNDP Deputy Administrator and senior staff, UNOPS Deputy Director and UNDP's Montreal Protocol Unit, New York, 19 April 2001
- Mission to evaluate selected completed compressor projects in China, April 2001
- Cannon USA - Alternative Blowing Agent Forum, Pittsburgh, USA, 6-7 March 2001

18. The Chief Officer joined a mission by the Chairman and Vice-Chairman of the Executive Committee to Dakar, Senegal, to participate in the meeting organised by the Fund Secretariat for the Ministers of the Environment of Burkina Faso, Niger, Senegal and Togo (15 May 2001). Presentations were made by the Multilateral Fund delegation on issues related to the ODS phase out compliance, and the needs of the countries concerned to achieve their compliance with the Montreal Protocol.

19. Subsequently, the Chief Officer held a meeting in Cairo (19 May 2001) with officials from the Government of Egypt and GTZ (Germany) to solve the issues relating to the implementation of the RMP project for Egypt which were brought to the attention of the Secretariat.

20. On the invitation of the Environment Department of the League of the Arab States, the Chief Officer addressed the 26th meeting of the Executive Council of the Arab Ministers Responsible for the Environment (Rabat, 22 May 2001), and discussed the status of implementation of the Montreal Protocol by the Arab countries. The Meeting was also attended by the Chairman and Vice-Chairman of the Executive Committee.

21. The Chief Officer and the Chairman of the Executive Committee met with the Director of Industrial Production of the Moroccan Ministry of Industry, Trade, Energy and Mining (responsible for the implementation of the Montreal Protocol); discussions focussed on the Morocco phase out programme (Rabat, 24 May 2001).

22. The Chief Officer joined the Chairman of the Executive Committee in a mission to Jakarta on 29-30 May 2001. They held meetings with the Minister of the Environment of Indonesia and senior officials on the implementation of the Montreal Protocol by Indonesia and to be informed about Indonesia's compliance needs. An additional meeting with industry representatives, customs officials, trade association and representatives of UNDP, UNIDO and the World Bank were convened to discuss issues related to the implementation of the Montreal Protocol by Indonesia. Meetings concluded with a visit to a completed Multilateral Fund project in Jakarta.

Co-ordination meeting

23. A co-ordination meeting with representatives of the implementing agencies is scheduled to take place on 13 July 2001.

Planning for the 34th Meeting of the Executive Committee

24. The Secretariat communicated to, and discussed with, the implementing agencies the various actions required to be undertaken by them and by the Secretariat as a result of decisions taken at the 33rd Meeting of the Executive Committee as well as actions outstanding from reports of earlier meetings of the Committee.

Review and Update of Databases, Documents and Operational Guidelines by the Fund Secretariat

25. The Fund Secretariat reviewed and updated the following databases, documents and operational guidelines:

- Inventory of Approved Projects as at March 2001.
- Policies, Procedures, Guidelines and Criteria as at March 2001.
- Country Programmes Summary Sheets as at March 2001.
- Project Completion Reports Summary Sheets.
- Update of the web site of the Fund Secretariat.

Preparation for the meetings of the Executive Committee and its Sub-Committees

26. The Fund Secretariat has arranged for the Meetings of the Sub-Committee on Project Review, the Monitoring, Evaluation and Finance Sub-Committee and the 34th Meeting of the Executive Committee to be held in Montreal, Canada. Letters of invitation and meeting documentation have been dispatched to members of the Executive Committee, the President of the Bureau, the implementing agencies and NGOs.

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