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EXECUTIVE COMMITTEE OF
THE MULTILATERAL FUND FOR THE
IMPLEMENTATION OF THE MONTREAL PROTOCOL
Sub-Committee on Monitoring, Evaluation and Finance
Thirteenth Meeting
Montreal, 26-27 March 2001

PROVISIONAL ANNOTATED AGENDA

1. Adoption of the agenda and organisation of work

After adoption of the Agenda, the Sub-Committee may wish to organise its work over one and one-half days with a view to adopting its report on the afternoon of the second day.

2. Status of contributions and disbursements

Document UNEP/OzL.Pro/ExCom/33/4 presents the status of contributions to and disbursements from the Multilateral Fund.

Issues to be addressed:

- Any announcements from donors that additional contributions are forthcoming.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to take note, with appreciation, of the report by the Treasurer on the status of contributions and disbursements as included in Annex I to the Sub-Committee's report.

3. Status report on the implementation of the fixed exchange mechanism (Follow-up to Decision 32/2)

Document UNEP/OzL.Pro/ExCom/33/5 presents an updated report on the status of the implementation of the fixed exchange rate mechanism established by the 11th Meeting of the Parties per Decision XI/6, para. 6. At its 32nd Meeting, the Committee considered the first status report on this mechanism from the Treasurer and requested the Treasurer to submit an updated status report to each meeting of the Sub-Committee on Monitoring, Evaluation and Finance in 2001 (Decision 32/2).

Issues to be addressed:

- The loss of Fund resources as a result of the implementation of the fixed exchange rate mechanism and

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to note, with appreciation, the report of the Treasurer and take appropriate actions in light of the discussion of the issues listed above.

4. Monitoring and Evaluation:

(a) Final report on the evaluation of foam projects

Document UNEP/OzL.Pro/ExCom/33/6 presents the final report on the evaluation of foam projects. This document presents a synthesis of the evaluation reports of the consultants and recommendations for action. The document addresses several issues with recommendations for NOUs, implementing agencies and the Executive Committee and the Fund Secretariat including ODS phase out, sustainability of conversion and monitoring of remaining CFC consumption, equipment destruction, technology choice, cost-effectiveness, and environmental and safety problems. The issues raised for the Executive Committee are listed as follows by the section of the report where they are addressed:

Issues to be addressed:

- Implementation delays (Section X),
- Change of technology (Section XII),
- Project cost and funding levels for incremental capital costs and incremental operating costs (Section XIII), and
- Lessons learnt and observations on innovative implementation modalities.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee the actions it deems appropriate in light of its discussion of the issues listed above.

(b) Final report on the evaluation of regional networks

Document [UNEP/OzL.Pro/ExCom/33/7](#) presents the final report on the evaluation of regional networks. The report is based on a draft prepared by a consultant who reviewed the evaluation reports available on individual regional networks and commented on those papers as well as on the pertinent sections of the recent UNEP work programmes and network meeting reports.

Issues to be addressed:

- Evaluation results in Sections III and IV,
- Benefits and weaknesses perceived in Section V,
- Budget, cost-effectiveness and sustainability in Section VI,
- Overall assessment contained in Section VII, and
- Recommendations contained in Section VIII.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to note the report and request UNEP to implement the recommendations contained in Section VIII of [UNEP/OzL.Pro/ExCom/33/7](#).

5. Consolidated 2001 business plan of the Multilateral Fund

Document [UNEP/OzL.Pro/ExCom/33/8](#) is a consolidation of the implementing and bilateral agencies' 2001 business plans along with recommendations of the Fund Secretariat.

Issues to be addressed:

- Multi-year funding projects with forward commitments amounting to US \$125 are planned to be submitted for approval in 2001 and
- The impact of planned submission in the 2001 business plans on compliance.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to:

- (a) approve a target of 13,926 ODP tonnes to be phased out from activities to be completed in 2001 and a total disbursement target of US \$188 million for activities financed by the Multilateral Fund for 2001 and
- (b) note the Consolidated 2001 Business Plan of the Multilateral Fund.

6. 2001 business plans for bilateral co-operation

Document [UNEP/OzL.Pro/ExCom/33/9](#) presents the business plans for bilateral co-operation for the year 2001. The Governments of Australia, Canada, France, Germany, Italy, Japan, Sweden and the United Kingdom provided information on their 2001 planned bilateral activities.

Issues to be addressed:

- Planned Japanese bilateral activities in China's solvent sector in the light of Decision 30/56 (f) that requires that these activities should be deducted from the funds agreed for the China solvent phase-out plan;
- Additional funds for the harmonisation of regional legislation and import mechanisms planned in Sweden's 2001 business plan in the light of the Committee's decision 32/11 (c) that requested UNEP to rationalise such activities in the light of the capacity to address these issues created through existing regional network and institutional strengthening project; and
- Additional activities for Malaysia in Sweden's 2001 business plan in the light of the planned 2001 submission of the World Bank of the national CFC phase-out project for Malaysia.

Action expected from the Sub-Committee:

The Sub-Committee may wish to recommend to the Executive Committee to note, with appreciation, the information on 2001 planned bilateral activities provided by the Governments of Australia, Canada, France, Germany, Japan, Sweden, and the United Kingdom.

7. Business plans for the year 2001 of:

(a) UNDP

Document [UNEP/OzL.Pro/ExCom/33/10](#) contains the comments and recommendations of the Fund Secretariat and UNDP's 2001 business plan.

Issues to be addressed:

- Adequacy of the changes made by UNDP to its draft business plan in the light of Decision 32/10.

Action expected from the Sub-Committee:

The Sub-Committee may wish to recommend to the Executive Committee to endorse the 2001 business plan of UNDP including the performance indicators as specified in Tables 1 and 2 of [UNEP/OzL.Pro/ExCom/33/10](#) while noting that the endorsement does not denote approval of the projects identified therein nor their funding levels.

(b) UNEP

Document [UNEP/OzL.Pro/ExCom/33/11](#) contains the comments and recommendations of the Fund Secretariat and UNEP's 2001 business plan.

Issues to be addressed:

- Adequacy of the changes made by UNEP to its draft business plan in the light of Decision 32/11 and
- Contingency lists for non-investment projects.

Action expected from the Sub-Committee:

The Sub-Committee may wish to recommend to the Executive Committee to endorse the 2001 business plan of UNEP including the performance indicators as specified in Tables 1 and 2 of UNEP/OzL.Pro/ExCom/33/11 while noting that the endorsement does not denote approval of the projects identified therein nor their funding levels.

(c) UNIDO

Document UNEP/OzL.Pro/ExCom/33/12 contains the comments and recommendations of the Fund Secretariat and UNIDO's 2001 business plan.

Issues to be addressed:

- Adequacy of the changes made by UNIDO to its draft business plan in the light of Decision 32/12.

Action expected from the Sub-Committee:

The Sub-Committee may wish to recommend to the Executive Committee to endorse the 2001 business plan of UNIDO including the performance indicators as specified in Tables 1 and 2 of UNEP/OzL.Pro/ExCom/33/12 while noting that the endorsement does not denote approval of the projects identified therein nor their funding levels.

(d) World Bank

Document UNEP/OzL.Pro/ExCom/33/13 contains the comments and recommendations of the Fund Secretariat and the World Bank's 2001 business plan.

Issues to be addressed:

- Adequacy of the changes made by the World Bank to its draft business plan in the light of Decision 32/13 and
- Including projects without values in business plans in the light of fixed agency investment shares.

Action expected from the Sub-Committee:

The Sub-Committee may wish to recommend to the Executive Committee to endorse the 2001 business plan of the World Bank including the performance indicators as specified in Tables 1 and 2 of UNEP/OzL.Pro/ExCom/33/13 while noting that the endorsement does not denote approval of the projects identified therein nor their funding levels.

8. Project implementation delays

Document UNEP/OzL.Pro/ExCom/33/14 was prepared in response to several decisions taken by the Executive Committee concerning such projects and the procedures for project cancellation (Decision 26/2). The document identifies those projects with implementation delays that have experienced progress, some progress and no progress based on the Executive Committee's definitions of such terms at its last meeting (Decision 32/4). It also proposes to set deadlines for certain projects that have had no progress and recommends letters of cancellation for those that have reported no progress to two consecutive meetings of the Executive Committee.

Issues to be addressed:

- Missing reports from the Government of France on projects with implementation delays and the importance of these reports in the light of the procedures for project cancellation (Decision 26/2),
- Requests for project cancellation for project preparation where funds have been used for public awareness by UNIDO, and
- Requests for project cancellation for two projects in Pakistan under World Bank implementation because the funds approved were unacceptable to the beneficiaries and whether or not such projects can be resubmitted.

Action expected from the Sub-Committee:

The Sub-Committee may wish to recommend to the Executive Committee to note the reports of the implementing agencies, remove from the list of projects with implementation delays of those projects that experienced progress, continue close monitoring of those projects that experienced some progress, request the Secretariat to send letters of possible cancellation to projects that have experienced no progress, set deadlines for the next promised actions of certain projects, and stress the importance of reporting on project implementation delays to those that did not provide such reports.

9. Completed projects with balances

Document UNEP/OzL.Pro/ExCom/33/15 presents reports from the implementing agencies on projects that were completed 12 months previously that had remaining balances as of the end of 2000.

Issues to be addressed:

- US \$2 million in balances reported by UNIDO and the reasons for holding these unobligated balances and
- A report from UNIDO on the Kenya demurrage issue in the light of the fact that Decision 30/12 withholds future funding for Kenya until the issue is resolved.

Action expected from the Sub-Committee: The Sub-Committee may wish to note the level of funds being returned by the implementing agencies and determine if Decision 30/12 should continue to be applied.

10. General principles for agreements between governments and implementing agencies on new and renewed institutional strengthening projects (Follow-up to decision 32/15)

Document UNEP/OzL.Pro/ExCom/32/18 presents a report on the implementation of Decision 30/7(c) and the comments of the implementing agencies on the legal aspects of the proposed modifications to their agreements for institutional strengthening based on Decision 32/15.

Issues to be addressed:

- The appropriateness and acceptability of the changes proposed by the implementing agencies to the agreement in lieu of Decision 32/15.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee to take appropriate actions in light of the discussion of the issues listed above.

11. Other matters

12. Adoption of the report of the Sub-Committee
