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Executive Committee of
the Multilateral Fund for the
Implementation of the Montreal Protocol
Sub-Committee on Monitoring, Evaluation and Finance
Tenth Meeting
Montreal, 27-28 March 2000

PROVISIONAL ANNOTATED AGENDA

1. Adoption of the agenda and organisation of work

After adoption of the Agenda, the Sub-Committee may wish to organise its work over one and one-half days with a view to adopting its report on the afternoon of the second day.

2. Monitoring and Evaluation

- (a) Final reports on the 1999 evaluation of refrigeration and institutional strengthening projects and draft follow-up action plans:

Documents UNEP/OzL.Pro/ExCom/30/5 and 30/6: Documents 30/5 and 30/6 contain the final conclusions and recommendations resulting from the evaluations of refrigeration projects and institutional strengthening projects carried out in 1999.

Issues to be addressed:

- Discuss the main findings and actions proposed as presented in the two documents.

Action expected from the Sub-Committee: The Sub-Committee may wish to:

- Take note of the final reports and draft action plans; and
- Consider and adopt the recommendations as presented in documents 30/5 and 30/6

(b) Report on the outcome of the workshop on project completion report formats

Document UNEP/OzL.Pro/ExCom/30/7: The report contains explanations on the objectives of PCRs within the evolving monitoring and evaluation system of the Multilateral Fund, explanations for the proposed revisions of the PCR formats for investment projects and terminal reports and extension requests for institutional strengthening projects, as well as a proposal for a draft revised overall assessment scheme for investment projects. Moreover, a proposal for future reporting on country programmes and the compliance of implementing agencies with the agreed upon PCR delivery schedule are presented.

Issues to be addressed:

- Appropriateness of the proposed changes for the PCR formats;
- The proposed overall investment scheme for investment projects; and
- The reporting on country programmes.

Action expected from the Sub-committee: The Sub-Committee may wish to:

- Recommend to the Executive Committee the approval of the revised PCR formats for investment projects and terminal reports and extension requests for institutional strengthening projects.
- Take note of the proposed revised overall assessment scheme for investment projects, agree on the principle of a quantification and the three indicators proposed (ODS phase out, cost and implementation delays) and request the Senior Monitoring and Evaluation Officer to submit to the 31st Meeting of the Executive Committee a final draft after having run further tests and completed discussions with implementing agencies.
- Take note of the proposed scheme for reporting on country programmes.

(c) Desk study on evaluation of regional networks (2000 monitoring and evaluation work programme)

Document UNEP/OzL.Pro/ExCom/30/8: Document 30/8 presents a summary of a desk study concerning the evaluation of regional networks foreseen in the 2000 Monitoring and Evaluation Work Programme.

Issues to be addressed:

- Appropriateness of the approach proposed for the evaluation of regional networks

Action expected from the Sub-Committee: The Sub-Committee may wish to:

- Take note of the approach proposed for the evaluation of regional networks.

- (d) The possibility of a desk study on recovery and recycling projects

Document UNEP/OzL.Pro/ExCom/30/9

Presents the results by a review of the Senior Monitoring and Evaluation Officer concerning the possibility of incorporating a desk study on recovery and recycling projects into the 2000 Work Programme for Monitoring and Evaluation.

Issues to be addressed:

- Approach to the desk study on recovery and recycling projects.

Action expected from the Sub-Committee: The Sub-Committee may wish to:

- Take note of the information provided in the document.
- Request the Senior Monitoring and Evaluation Officer to present a brief desk study on recovery and recycling projects to the 31st Meeting of the Executive Committee, as an addition to the Work Programme for Monitoring and Evaluation for the Year 2000.

3. Consolidated 2000 business plan of the Multilateral Fund

Document UNEP/OzL.Pro/ExCom/30/10: Document 30/10 provides the consolidated business plan of the Multilateral Fund for the Year 2000. It includes targets of the Multilateral Fund for fund disbursement and ODS phase out impact. It also includes budget allocation to the different sectors and different categories of activities to be implemented in the year.

Issues to be addressed:

- The eligibility of countries which have not ratified the London amendment for funding.
- The request of UNDP for a global recovery and recycling project to target LVCs and the prerequisites for receiving funding for such a project.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- Whether it is appropriate to continue to consider projects submitted by countries that have not ratified the London Amendment.
- Adopt the disbursement target set at US \$148,884,000 and the ODS phase-out target at 29,542 ODP tonnes.

4. 2000 business plans for bilateral cooperation

Document UNEP/OzL.Pro/ExCom/30/11: Document 30/11 provides a consolidation of the business plans submitted by Australia, Canada, Czech Republic, Denmark, France, Germany,

Japan, New Zealand, Sweden and the United Kingdom. The total level of funding of the business plans is US \$12.3 million for the year 2000. On an activity basis, 79% of the funding will be spent on investment activities followed by 16% for RMPs. The document also indicates that bilateral donors plan to fund activities valued at US \$12.5 million in the year 2001 and 2002. From 2000-2002 inclusive, bilateral donors plan activities in 23 Article 5 countries.

Issues to be addressed:

- Whether the following activities should be maintained: grant funding of “Chiller replacement projects in Côte d'Ivoire and Vietnam (France),” “Cooperation between exporting and importing countries to control ODS for Singapore and Thailand (Sweden),” and “Survey on ODS process agent applications in China (Sweden).”
- Following reports from Canada, UNDP and the World Bank, the Sub-Committee should consider the potential overlap between activities proposed by bilateral cooperation and by the implementing agencies.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- To take note with appreciation the work plans submitted by these countries, after resolving the two issues raised above.

5. Business plans for the Year 2000 of:

(a) UNDP

Document UNEP/OzL.Pro/ExCom/30/12: Document 30/12 includes comments and recommendations from the Fund Secretariat and the revised 2000 business plan of UNDP.

Issues to be addressed:

- The eligibility of the global project in the end users sector.
- The need for a non-weighted performance indicator for investment projects: net emission/reduction of ODP resulting from implementation delays/early completion (tonnes).

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- To endorse the revised business plan of UNDP for the Year 2000 while noting that the endorsement did not denote approval of the projects identified therein nor their funding level, after considering the first issue raised above.
- To approve the performance indicators for UNDP set out in Tables 1 and 2 of the Secretariat's comments, after considering the second issue raised above.

(b) UNEP

Document UNEP/OzL.Pro/ExCom/30/12: Document 30/13 includes comments and recommendations from the Fund Secretariat and the revised 2000 business plan of UNEP.

Issues to be addressed:

- Whether to maintain in the revised 2000 business plan of UNEP the RMP formulation in Togo and the development of a training strategy in China.
- The adequacy of the targets of UNEP's non-weighted performance indicators.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- To endorse the revised business plan of UNEP for the Year 2000 while noting that the endorsement did not denote approval of the projects identified therein nor their funding level, after considering the first issue raised above.
- To approve the performance indicators for UNEP set out in Tables 1 and 2 of the Secretariat's comments, after considering the second issue raised above.

(c) UNIDO

Document UNEP/OzL.Pro/ExCom/30/12: Document 30/14 includes comments and recommendations from the Fund Secretariat and the revised 2000 business plan of UNIDO.

Issues to be addressed:

- The need for non-weighted performance indicators for non-investment projects.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- To endorse the revised business plan of UNIDO for the Year 2000 while noting that the endorsement did not denote approval of the projects identified therein nor their funding level.
- To approve the performance indicators for UNIDO set out in Tables 1 and 2 of the Secretariat's comments, after considering the issue raised above.

(d) The World Bank

Document UNEP/OzL.Pro/ExCom/30/15: Document 30/15 includes comments and recommendations from the Fund Secretariat and the revised 2000 business plan of the World Bank.

Issues to be addressed:

- The need and appropriateness of cost for country programme updates in Uruguay and Jordan.
- Whether the global MDI study should be maintained in the Bank's business plan.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- To endorse the revised business plan of the World Bank for the Year 2000 while noting that the endorsement did not denote approval of the projects identified therein nor their funding level, after considering the issues raised above.
- To approve the performance indicators for the World Bank set out in Tables 1 and 2 of the Secretariat's comments.

6. Project implementation delays

Document UNEP/OzL.Pro/ExCom/30/16: Document 30/16 includes reports on projects for which notices of possible cancellation were sent in accordance with Decision 29/7, project cancellations through mutual agreement, requests for project transfer, and a report on the waiver of customs warehouse rent in Kenya.

Issues to be addressed:

- Reports on projects for which final status reports are recommended in the table on pages 9 and 10 of the document before deciding if the projects should be cancelled.
- The appropriateness of cancelling the projects following the procedure decided by the Executive Committee.
- The appropriateness of cancelling the projects in Brazil and Kenya through mutual agreement proposed by UNIDO and Australia.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- To consider appropriate action on projects listed in the table on pages 9 and 10 of the document 30/16.

- To take appropriate action on the requests of UNIDO and Australia for project cancellation through mutual agreement.
- To note the transfer of the training programme in Ethiopia (ETH/REF/23/TRA/04) to UNEP from Finland in the amount of US \$82,735 with administrative costs of US \$10,755.
- To take appropriate action on the issue of customs warehouse rent in Kenya.

7. Completed projects with balances, follow-up on Decision 29/9

Document UNEP/OzL.Pro/ExCom/30/17: Document 30/17 includes the reports of UNEP, UNIDO and the World Bank on the balances from projects completed. In this respect, it should be noted that UNDP did not provide the report because UNDP was moving to a new financial accounting system.

Issues to be addressed:

- The justification from UNIDO and the World Bank for retaining the unobligated balance totalling US \$8.1 million.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- Note with appreciation of the reports from UNEP, UNIDO and the World Bank and of returning US \$6.1 million to the Fund as specified by agency in Table 1 of the document.
- Take appropriate action on the unobligated balances from projects completed through 1998.
- Request UNDP to provide timely financial reporting.

8. Financial intermediaries/administrative costs, follow-up on Decision 29/73

Document UNEP/OzL.Pro/ExCom/30/18: Document 30/18 includes the reports from UNDP, UNIDO and the World Bank on the roles and cost of the financial intermediaries submitted in accordance with Decision 29/73.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- To consider the adequacy of the clarifications provided by the implementing agencies on the issue of the cost of financial intermediaries.

9. Sectoral ODS consumption data: consolidated report based on preliminary reports from implementing agencies (Decisions 28/25 and 29/10)

Document UNEP/OzL.Pro/ExCom/30/19: Document 30/19 includes the preliminary reports from the implementing agencies and the consolidated report by the Secretariat of the sector distribution of the baseline consumption data, a follow-up on decisions 29/25 and 29/10.

Issues to be addressed:

- The completeness and adequacy of the data submitted by the implementing agencies.
- The appropriateness of the format and substance of the consolidated report by the Secretariat.

Action expected from the Sub-Committee: The Sub-Committee may wish to recommend to the Executive Committee:

- To request the implementing agencies to submit to the 31st Meeting their final report, using the format of the consolidated report.