

Decisions relevant to Monitoring and Evaluation at 92nd Executive Committee Meeting (extract from Final Report of the Meeting [UNEP/OzL.Pro/ExCom/92/56](https://www.unep.org/ozonaction/92nd-ecm))

DECISION	AGENDA ITEM	RELATED DOCUMENTS
Decision 92/5	Evaluation 6 (a) Final report on the evaluation of regional networks of national ozone officers	UNEP/OzL.Pro/ExCom/92/6
Decision 92/6	Evaluation 6 (b) Desk study on the evaluation of enabling activities for HFC phase-down	UNEP/OzL.Pro/ExCom/92/7
Decision 92/7	Evaluation 6 (c) Draft terms of reference for an external assessment of the evaluation function of the Multilateral Fund	UNEP/OzL.Pro/ExCom/92/8
Decision 92/19	Programme implementation 7 (c) 2023 consolidated project completion report	UNEP/OzL.Pro/ExCom/92/10

AGENDA ITEM 6: EVALUATION

(a) Final report on the evaluation of regional networks of national ozone officers

32. The Senior Monitoring and Evaluation Officer introduced document [UNEP/OzL.Pro/ExCom/92/6](https://www.unep.org/ozonaction/92nd-ecm).

33. The Executive Committee agreed that the work of the regional networks of national ozone officers was important and supported the related suggestions presented in the roadmap in paragraph 19 of the document. Regional networks contributed to capacity-building to achieve compliance, but the participation of other stakeholders in the meetings needed to be balanced against the resources available. Tools for virtual participation could contribute to South–South cooperation by fostering exchanges on issues of mutual interest among networks from distant regions. The Senior Monitoring and Evaluation Officer confirmed that the remote participation in meetings of representatives of distant regions could facilitate the exchange of experiences among networks that belonged to different geographical regions but shared common substantive interests. One member noted that remote participation was sometimes challenging for some countries, owing to technical issues. The participation of representatives of the Ozone Secretariat and the Fund Secretariat were important to keep participants informed of the decisions adopted by the Meeting of the Parties and the Executive Committee, and the dates of the meetings of the regional networks should be chosen accordingly.

34. A member said that some improvements were needed in relation to the logistics for the meetings and the travel arrangements for the participants and that more time should be allowed for consultations when preparing the agenda.

35. One member referred to the desk study that had been prepared during the first phase of the evaluation and said that there was no clear reference to it in the final report. The report seemed, rather, to focus on the results of the surveys conducted during the second phase. In line with the recommendations of MOPAN on making the evaluation function more analytical and relevant, the Committee had expected specific recommendations resulting from the final evaluation. The recommended decision in document [UNEP/OzL.Pro/ExCom/92/6](https://www.unep.org/ozonaction/92nd-ecm), however, did not refer to the roadmap mentioned in paragraph 19 of the document. That roadmap had been informed by findings and lessons learned from the evaluation. A few members said that some of the suggestions in the roadmap could be included to make the recommendation more relevant for future reporting on implementation. It was also observed that, given the success of the programme, there was no need for a formal periodic evaluation of the regional networks.

36. In response to the member’s comments, the Senior Monitoring and Evaluation Officer said that findings of the desk study were built into the findings of the final evaluation report. She also noted the suggestion that paragraph 19 be referred to in the final decision of the Executive Committee on the evaluation report.

37. Following informal consultations between interested parties and the Senior Monitoring and Evaluation Officer on the margins of the meeting, the Executive Committee decided:

- (a) To note the final report on the evaluation of regional networks of national ozone officers contained in document UNEP/OzL.Pro/ExCom/92/6;
- (b) To consider the findings, lessons learned and proposed actions resulting from the evaluation referred to in subparagraph (a) above;
- (c) To note with appreciation:
 - (i) The high-quality work of the OzonAction programme and its regional networks, as well as the dedication of the national ozone officers, and to encourage them to keep maintaining these standards in the long run;
 - (ii) The positive contribution of the implementing and bilateral agencies through their participation in the network meetings, and to encourage them to keep attending such meetings on a regular basis and to develop further interactive sessions with national ozone officers;
 - (iii) The regular presence of the Multilateral Fund Secretariat, and to encourage it to continue its participation in the network meetings, for the benefit of national ozone officers in implementing the Montreal Protocol;
 - (iv) The regular presence of the Ozone Secretariat, and to encourage it to continue its participation in the network meetings, for the benefit of national ozone officers in implementing the Montreal Protocol;
- (d) To encourage OzonAction to consider and use the findings, lessons learned and proposed actions of the evaluation referred to in subparagraph (a) above when planning and delivering the work of the regional networks;
- (e) To request OzonAction to implement the roadmap presented in paragraph 19 of document UNEP/OzL.Pro/ExCom/92/6, taking into consideration subparagraph (d) above, and to report to the 96th meeting of the Executive Committee on the progress made in its implementation; and
- (f) To request the Senior Monitoring and Evaluation Officer to present an update to the 97th meeting on the implementation of the present decision, on the basis of the deliberations and decisions of the Executive Committee on the matter at its 96th meeting.

(Decision 92/5)

(b) Desk study on the evaluation of enabling activities for HFC phase-down

38. The Senior Monitoring and Evaluation Officer introduced document UNEP/OzL.Pro/ExCom/92/7.

39. Members acknowledged and welcomed the fact that the enabling activities carried out had proven highly useful for Article 5 countries in preparing for HFC phase-down. Support was expressed for the suggestions contained in paragraph 24 of the document.

40. One member proposed that, in addition, countries could consider developing a standardized training curriculum and unified certification system for refrigeration and air-conditioning servicing technicians, together with a framework for collaboration between national ozone units and national energy authorities in the implementation of activities related to energy efficiency. Another member encouraged those countries that had not yet reported on enabling activities to include information on energy efficiency and gender mainstreaming in such reports and thereby facilitate the collection of lessons learned.

41. One member said that it would be useful to pinpoint a handful of key findings from the desk study and to draw on them to make the recommendations more specific and targeted. It was agreed that the Senior Monitoring and Evaluation Officer would hold discussions with interested parties to revise the recommendations accordingly.

42. Following informal consultations between interested parties and the Senior Monitoring and Evaluation Officer on the margins of the meeting, the Executive Committee decided:

- (a) To note the desk study for the evaluation of enabling activities for HFC phase-down contained in document UNEP/OzL.Pro/ExCom/92/7;
- (b) To invite Article 5 countries, bilateral and implementing agencies and the Secretariat to consider, where appropriate, the findings and lessons learned, and to take into account, where applicable, the suggestions made in paragraph 186 of the desk study referred to in subparagraph (a) above when designing, implementing, reporting and assessing the results of future projects to support the implementation of the Kigali Amendment, including Kigali HFC implementation plans;
- (c) To encourage Article 5 countries and bilateral and implementing agencies that had remaining reporting requirements to meet on enabling activities to include information on components related to energy efficiency and gender mainstreaming; and
- (d) To request the Senior Monitoring and Evaluation Officer to follow up and report on the implementation of the suggestions referred to in subparagraphs (b) and (c) above at the 95th meeting.

(Decision 92/6)

(c) Draft terms of reference for an external assessment of the evaluation function of the Multilateral Fund

43. The Senior Monitoring and Evaluation Officer introduced document UNEP/OzL.Pro/ExCom/92/8.

44. Members requested additional information on the norms and standards of the United Nations Evaluation Group mentioned in paragraph 12 of the document, the cost range for the assessment and the number of working days for which an evaluation consultant would be hired. Two members said that it would be helpful for the consultant to ask members of the Executive Committee at the 93rd meeting for their views on the evaluation function, with one adding that the external assessment should be an independent exercise, that the methodology for it should be developed accordingly and that information on data collection and analysis should be included in the progress update report to be presented by the Senior Monitoring and Evaluation Officer at the 93rd meeting.

45. Responding to members, the Senior Monitoring and Evaluation Officer said that US \$50,000 had been allocated for the assessment and that the overall cost of the activity would therefore not exceed that figure. The final cost, together with the number of working days for which a consultant would be hired, would depend on the agreed scope of the assessment and on the consultant's level of expertise. The United Nations Evaluation Group norms and standards served as a key reference for evaluations within the United Nations system. The methodology to be applied by an evaluator would depend on the size of the evaluation function to be assessed.

46. The Executive Committee decided to approve the terms of reference for an external assessment of the evaluation function of the Multilateral Fund contained in document UNEP/OzL.Pro/ExCom/92/8.

(Decision 92/7)

AGENDA ITEM 7: PROGRAMME IMPLEMENTATION

(b) 2023 consolidated project completion report

94. The Senior Monitoring and Evaluation Officer introduced document UNEP/OzL.Pro/ExCom/92/10, which contained the first consolidated project completion report of 2023.

95. The Executive Committee decided:

- (a) To note the 2023 consolidated project completion report (PCR) (part I) contained in document UNEP/OzL.Pro/ExCom/92/10;
- (b) To request:
 - (i) Bilateral and implementing agencies to submit, at the 93rd meeting, outstanding PCRs for multi-year agreements and individual projects or to provide reasons for failing to do so;
 - (ii) Lead and cooperating implementing agencies to continue coordinating closely their work in finalizing their respective portions of PCRs to facilitate the timely submission of the reports by the lead implementing agencies;
 - (iii) Bilateral and implementing agencies, when filling in the data for PCR submissions, to ensure the inclusion of relevant and useful information about the lessons learned and reasons for any delays, beyond anecdotal evidence, with a view to enabling the formulation of actionable recommendations for improvements in future project implementation or the replicability of good practices; and
- (c) To invite all those involved in the preparation and implementation of multi-year agreements and individual projects, in particular the Secretariat and the bilateral and implementing agencies, to take into consideration the lessons learned from PCRs, where applicable.

(Decision 92/19)