



**United Nations  
Environment  
Programme**

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EXECUTIVE COMMITTEE OF  
THE MULTILATERAL FUND FOR THE  
IMPLEMENTATION OF THE MONTREAL PROTOCOL  
Eighty-ninth Meeting  
Montreal, 7-11 March 2022  
Postponed to 16, 18 and 20 May 2022 (part I) and  
16-18 June 2022 (part II)<sup>1</sup>  
Ninetieth Meeting  
Montreal, 20-23 June 2022

**INFORMATION NOTE FOR PARTICIPANTS**

In-person meetings

**1. Venue**

The 89<sup>th</sup> meeting (part II) and the 90<sup>th</sup> meeting of the Executive Committee will be held from 16 to 18 June and 20 to 23 June 2022, respectively, at the International Civil Aviation Organization (ICAO), located at 999 Robert-Bourassa Boulevard, Montreal, Quebec, Canada.

The “refresher” informal session on agenda item 7(a) of the 89<sup>th</sup> meeting, development of the cost guidelines for the phase-down of HFCs in Article 5 countries: draft criteria for funding (decision 83/65(d)), for participation of Executive Committee members and co-opted members only, will be held on 15 June 2022, at Le 1000, Conference Centre, located at 1000 de la Gauchetière West, Montreal, Quebec, Canada.

All safety protocols will be followed at the meeting venues in line with the recommendations and guidance from public health authorities. Measures including routine sanitation and disinfection, physical distancing, wearing of masks will continue to be put in place.

**2. Meeting schedule**

The meetings will take place from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m. or as announced at plenary.

The “refresher” information session will take place from 4 p.m. to 6 p.m.

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<sup>1</sup> Due to the coronavirus disease (COVID-19), part I of the 89<sup>th</sup> meeting will be held online while part II will be held in person.

### **3. Meeting documents**

- (a) All pre-session meeting documents will be posted on the website of the Multilateral Fund four weeks before the start of the meeting as they become available. Translated documents will be posted approximately seven days following the English postings. Delegates should continue obtaining their username and password to access the restricted area of the Multilateral Fund website (the log-in link can be found at the top right-hand side of the home page) through their heads of delegations. Should any difficulties be encountered with the username and password provided, please contact Mr. Sheng Huang, Information Technology Assistant, by e-mail at [michael.huang@un.org](mailto:michael.huang@un.org).
- (b) Executive Committee participants are kindly reminded to bring their own laptops to enable access and reference to documents on line. The Secretariat, in cooperation with ICAO, will provide a stable and fast wireless internet connection to access all meeting documents from the Executive Committee Meeting conference room and from any point in the ICAO premises. It is anticipated that Conference Room Papers (CRPs) and the draft meeting report will be accessible through the restricted area of the Secretariat's website. All CRPs must be sent by the group facilitator/convenor to Ms. Elina Yuen, Programme Management Officer, by e-mail at [elina.yuen@un.org](mailto:elina.yuen@un.org).

### **4. COVID-19: Travel, testing and borders**

The following link [COVID-19: Travel, testing and borders - Travel.gc.ca](#) provides steps for fully vaccinated travelers and others returning and entering Canada as well as information on testing and quarantine requirements.

The Government of Canada announced on 17 March 2022 that effective 1 April 2022 fully vaccinated travelers will no longer need to provide a pre-entry COVID-19 test result to enter the country but may need to take a COVID-19 molecular test on arrival at airports if selected for mandatory random testing. Unvaccinated or partially vaccinated travelers allowed to travel to Canada will still need to take a valid test no more than one day (for antigen test) or 72 hours (for molecular test) before flying. All travelers are required to submit their mandatory information in ArriveCAN (<https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19/splash-arrivecan.html>) before their arrival in Canada. Those who arrive without completing their ArriveCAN submission may have to test on arrival and quarantine for 14 days, regardless of their vaccination status. Participants may wish to also note that the Government of Canada, as vaccination levels and health care system capacity improve, will continue to consider further easing of measures at the borders — and when to adjust those measures — to keep the people in Canada safe.

For any queries and updates on COVID-19 travel to Canada, participants are invited to contact the Secretariat focal point on this matter, Ms. Anthoula Dounavis, Administrative Assistant, at [anthoula.dounavis@un.org](mailto:anthoula.dounavis@un.org)

### **5. Weather**

During the month of June temperatures in Montreal vary between 18 and 22 degrees Celsius.

### **6. Registration and identification name badges**

Participants are requested to collect their badges at the registration desk located in the lower atrium of ICAO on Thursday, 16 June 2022 starting at 9 a.m. Access to the meeting of the Executive Committee (and its subsidiary meetings) is by invitation only.

## **7. Security**

Following the ICAO internal procedures, a security check is made every day at the entrance of the lower atrium during the meeting. Participants are requested to carry their badges every day to the meeting venue.

## **8. Transportation from airport to downtown Montreal**

Transport from the Pierre Elliot Trudeau International Airport to Montreal downtown (Berri Uquam metro station) is available by bus number 747. The bus fare is CAN \$10 and provides the traveller with a transit pass for the bus and metro for the next 24 hours. For more information on the schedule of the shuttle-bus, you could access the timetable by clicking this link: <http://www.stm.info/english/info/a-747.htm>.

Participants are encouraged to take advantage of the Public Transit System (Société de transport de Montréal) services where available for the Montreal area. The public transportation rate is CAN \$3.50/adult or a one-week ticket from Monday to Sunday for CAN \$28. Taxis are also available at the airport and a one-way taxi ride to the downtown area costs about CAN \$40.

## **9. Immigration**

Please arrange for your entry visas from the Canadian Embassy or Consulate nearest to you at least four weeks before your departure time. The letter of invitation issued by the Secretariat should be included in your submission of request for visas. Canadian authorities do not grant visa upon arrival at the airport. Information on visa procedures, including a list of relevant Canadian Embassies, high commissions and consulates abroad, is available on the website of the Citizenship and Immigration Canada (<http://www.cic.gc.ca/english/information/offices/index.asp>).

Participants from visa-exempted foreign countries are required to have an Electronic Travel Authorization (eTA) to fly to or transit through Canada. Exceptions include U.S. citizens, and travelers with a valid Canadian visa. For more information, please refer to the following website: <http://www.cic.gc.ca/english/visit/visas-all.asp#eta>

## **10. Sponsored delegates' travel**

Sponsored delegates' travel for the 89<sup>th</sup> (part II) meeting and the 90<sup>th</sup> meeting of the Executive Committee will be arranged through the travel unit based in the United Nations Headquarters in New York in coordination with the Travel Administrator at the Fund Secretariat, Mr. Jack Lee. For any information on ticket issuance please contact Mr. Lee at [jack.lee@un.org](mailto:jack.lee@un.org). Nomination for sponsored delegates should reach the Fund Secretariat no later than four weeks prior to the start of the meeting. Last minute changes in participant nominations or after the ticket issuance may deprive participants' attendance to the meeting as a result of UMOJA<sup>2</sup> requirement to authorise ticket issuance.

## **11. Service to delegates**

Coffee is provided at no cost to the participants half an hour before the start of each meeting.

## **12. Medical and emergencies**

Canada has a public funded health care system but visitors to Canada are required to pay for health services. Participants traveling to Canada are strongly advised to obtain medical insurance before

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<sup>2</sup> Administrative registration in the UN system

leaving their home country. The Secretariat will not assume responsibility for health services in Canada. Visitors arriving with medication must be prepared to show a copy of their doctor's prescription at customs if requested and ensure that the medication containers are labelled accordingly. Visitors should make sure to carry sufficient amount of medication prescribed to them as to purchase prescribed drugs requires prescription from a recognized Canadian practitioner. If health advice or service is required or any additional information on resources available needed you may contact Info-Santé by dialing (514) 934 0354 at all times.

### 13. **Electricity**

The North American power supply standard is set at 110 volts and the frequency is 60Hz. Meeting participants are invited to carry appropriate adapters.



### 14. **Exchange rates and banking**

The Canadian Dollar is the national currency in Canada composed of one-hundred-point-dollar. The daily exchange rate is posted at hotels and exchange offices. Major credit cards are accepted at most hotels, restaurants and businesses. As for an update on the exchange rate, you could access the following website: <http://www.x-rates.com>

### 15. **Hotel information**

From 17 to 19 June 2022, Montreal is hosting the Grand Prix Formula I event, which attracts a large number of tourists. Hotels in downtown may have limited availability and rates may be higher. Participants to the meetings are therefore **advised to make hotel bookings as early as possible to secure their accommodation** and are invited to quote ICAO rates where applicable. Participants are also invited to check hotels closer to the airport and in the Greater Montreal area. A list of hotels can be found in Annex I to this document. The prices are in Canadian dollars and are exclusive of taxes and surcharges.