



**United Nations
Environment
Programme**

Distr.
GENERAL

UNEP/OzL.Pro/ExCom/76/1/Add.1
25 April 2016



ORIGINAL: ENGLISH

EXECUTIVE COMMITTEE OF
THE MULTILATERAL FUND FOR THE
IMPLEMENTATION OF THE MONTREAL PROTOCOL
Seventy-sixth Meeting
Montreal, 9-13 May 2016

ANNOTATED PROVISIONAL AGENDA

1. Opening of the meeting

Opening remarks by the Chairperson of the Executive Committee.

2. Organizational matters

(a) Adoption of the agenda

Document UNEP/OzL.Pro/ExCom/76/1 contains the provisional agenda for the 76th meeting of the Executive Committee.

Issues to be addressed: None

The Executive Committee may wish to adopt the agenda of the meeting on the basis of the provisional agenda contained in document UNEP/OzL.Pro/ExCom/76/1 and, if necessary, as amended verbally at the plenary.

(b) Organization of work

The Chairperson will propose to the plenary the organization of work.

3. Secretariat activities

Document UNEP/OzL.Pro/ExCom/76/2 presents a report on the activities of the Secretariat since the 75th meeting of the Executive Committee.

Issues to be addressed: None

The Executive Committee may wish to take note of the Secretariat activities contained in document UNEP/OzL.Pro/ExCom/76/2.

4. Status of contributions and disbursements

Document UNEP/OzL.Pro/ExCom/76/3 provides information on the status of the Fund as recorded at UNEP as at 1 April 2016. The fund balance stood at US \$36,439,508, after taking into account all of the funds approved by the Executive Committee, up to and including the 75th meeting.

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note the report of the Treasurer on the status of contributions and disbursements, the information on promissory notes, and the countries which opted to use the fixed-exchange-rate-mechanism during the 2015–2017 triennium, as contained in document UNEP/OzL.Pro/ExCom/76/3;
- (b) To urge all Parties to pay their contributions to the Multilateral Fund in full and as early as possible; and
- (c) To request the Secretariat to continue following up with the countries that have outstanding contributions from one triennium or more, and to report back to the 77th meeting.

5. Status of resources and planning

(a) Report on balances and availability of resources

Document UNEP/OzL.Pro/ExCom/76/4 presents a summary of financial adjustments indicated by the bilateral and implementing agencies as agreed by the Secretariat. It includes statistical data from projects for bilateral and implementing agencies with balances that have been held for over the 12-month period following completion of the project.

Issue to be addressed: As at 1 April 2016, there are insufficient resources available for the approval of project proposals submitted to the 76th meeting

The Executive Committee may wish:

- (a) To note:
 - (i) The report on balances and availability of resources contained in document UNEP/OzL.Pro/ExCom/76/4;
 - (ii) That the net level of funds being returned to the 76th meeting by the implementing agencies was US \$867,120, consisting of US \$243,246, plus agency support costs of US \$18,239 from UNDP; US \$6,113, plus agency support costs of US \$1,403 from UNEP; US \$73,462, plus agency support costs of US \$6,907 from UNIDO; and US \$481,628, plus agency support costs of US \$62,671 from the World Bank;
 - (iii) That UNIDO had balances of US \$145,448, excluding support costs for two projects completed over two years previously;
 - (iv) That the Government of France's balances for one closed project and four completed projects, totaling US \$425,293, including agency support costs, would

be offset against bilateral projects submitted to the 76th meeting, if they were approved by the Executive Committee;

- (v) That the Government of Germany's balances for one completed project, totaling US \$1,989, including agency support costs, would be offset against bilateral projects submitted to the 76th meeting, if they were approved by the Executive Committee; and
- (vi) That the Government of Italy's balances for five completed projects totaling US \$81,845, including agency support costs, would be offset against bilateral projects submitted to the 76th meeting, if they were approved by the Executive Committee.

(b) To request:

- (i) Implementing agencies with projects completed over two years previously to return the balances to the 77th meeting;
- (ii) Bilateral and implementing agencies to disburse or to cancel commitments not needed for completed projects and project completed by-decision of the Executive Committee in order to return balances to the 77th meeting;

(c) To request the Treasurer:

- (i) To adjust the amount due in cash to the Multilateral Fund from the Government of Israel by US \$82,009, including agency support costs, associated with balances of one completed project since December 2008; and
- (ii) To adjust the amount due in cash to the Multilateral Fund from the Government of Portugal by US \$53,765, including agency support costs associated with the balances of one completed project since July 2011.

(b) Update on the status of implementation of the 2016-2018 consolidated business plan of the Multilateral Fund

Documents UNEP/OzL.Pro/ExCom/76/5 and Add.1 address business planning in the light of submissions to the 76th meeting, a revised German business plan, and dialogues between UNDP and UNEP on qualitative performance assessments. Addendum 1 presents information on business planning in the light of recommendations of the Secretariat on project proposals, forward commitments, a cash flow analysis of the expected and received income, and UNIDO's dialogues with NOUs.

Issues to be addressed:

- Requests submitted to the 76th meeting exceed the 2016 allocations for them in the business plan by US \$70 million, which is due largely to the submission of stage II of the HCFC phase-out management plan (HPMP) for China valued at US \$63 million including support costs
- US \$44 million of activities for stage I and II of HPMPs and preparation projects in the 2016 business plan were not submitted to the 76th meeting
- The business plan for Germany would be within the 20 per cent of its pledged contributions if the HPMP for Afghanistan is transferred to a bilateral or implementing agency

The Executive Committee may wish to note:

- (a) The update on the status of implementation of the 2016-2018 consolidated business plan of the Multilateral Fund contained in documents UNEP/OzL.Pro/ExCom/76/5 and Add.1;
- (b) With appreciation, the reports on dialogues with national ozone units by UNDP, UNEP and UNIDO with respect to the ratings in the qualitative performance assessments, as requested in decision 75/16(b); and
- (c) The revised 2016-2018 business plan provided by the Government of Germany.
- (c) Tranche submission delays**

Document UNEP/OzL.Pro/ExCom/76/6 presents actions taken by the Secretariat in response to decisions on tranche submission delays adopted at the 75th meeting; an analysis of each of the tranches that were not submitted to the 76th meeting; and an analysis of tranches that were submitted to the 76th meeting were subsequently withdrawn.

Issues to be addressed:

- Fifty-two activities with tranches of stage I of HPMPs for 31 countries due for submission to the 76th meeting that were not submitted
- Reasons for delays included: lack of mandatory verification report; changes in the national ozone unit (NOU) and/or structural changes within the Government; Government decisions and/or endorsements; sufficient funds from previous tranches still available; no submission of progress and/or financial reports; signing of agreements and/or project documents; internal or external difficulties; delays in implementation of investment components; implementing agency structural change (i.e., Umoja issues related with UNEP activities); or lead agency not ready for submission
- Tranches from four countries were submitted but subsequently withdrawn for reasons including: lack of communication with NOU, endorsement letters, verification reports, agreement on costs, 2014 Article 7 and country programme (CP) data submission, and issues related to HCFC consumption data
- No impact or unlikely any impact on compliance resulting from the late submission of these tranches indicated by the relevant bilateral or implementing agencies except for one country that is experiencing internal difficulties but its tranche is not expected for submission until the 78th meeting

The Executive Committee may wish:

- (a) To note:
 - (i) The report on tranche submission delays contained in document UNEP/OzL.Pro/ExCom/76/6;
 - (ii) The information on tranche submission delays under multi-year agreements submitted by the Government of France, UNDP, UNEP, UNIDO and the World Bank;
 - (iii) That 52 out of 104 activities related to tranches of HCFC phase-out management plans (HPMPs) due for submission to the 76th meeting had been submitted on time and six activities from four tranches were withdrawn following discussion with the Secretariat;

- (iv) That relevant bilateral and implementing agencies indicated that the late submission of the tranches of HPMPs due for the first meeting of 2016 would have no impact, or was unlikely to have an impact on compliance with the Montreal Protocol except for one country and that there had been no indication that any of these countries concerned were in non-compliance in 2014 for the 2013 freeze of HCFC consumption; and
- (b) To request the Secretariat to send letters on the decisions on tranche submission delays to relevant Governments as indicated in Annex I to document UNEP/OzL.Pro/ExCom/76/6.

6. Programme implementation

(a) Monitoring and evaluation

(i) 2016 consolidated project completion report

Document UNEP/OzL.Pro/ExCom/76/7 presents an overview of the results reported in both the multi-year agreements (MYA) projects completion reports (PCRs) and the individual PCRs received up to 21 March 2016 and an update on the database of lessons learned from PCRs and the HPMP PCR database.

Issues to be addressed:

- PCRs that are due for submission
- Quality of information on lessons learned in the database of lessons learned

The Executive Committee may wish:

- (a) To take note of the 2016 consolidated project completion reports (PCRs) contained in document UNEP/OzL.Pro/ExCom/76/7;
- (b) To urge bilateral and implementing agencies to submit to the 77th meeting the backlog of PCRs for multi-year agreements (MYAs) and individual projects, and if the PCRs due were not submitted, to provide the reasons for not doing so and the schedule for submission;
- (c) To urge cooperating implementing agencies to complete their portion of PCRs to allow the lead implementing agency to submit them according to the schedule;
- (d) To urge bilateral and implementing agencies to enter clear, well written and thorough lessons learned when submitting their PCRs, as they will appear “as is” in the search engines; and
- (e) To invite all those involved in the preparation and implementation of MYAs and individual projects to take into consideration the lessons learnt from PCRs when preparing and implementing future projects.

(ii) Multi-year agreement database report

Document UNEP/OzL.Pro/ExCom/76/8 provides a report on follow-up to the decisions 75/6(b) and 74/6 on options to reduce the burden on bilateral and implementing agencies when submitting information for the MYA database, and enable the countries concerned to confirm the data being entered in the MYA database by the bilateral and implementing agencies. It is proposed that the MYA database should be streamlined and focus mainly on information at the enterprise level as this information is important for monitoring and evaluation purposes as well as for undertaking

analysis and reports requested by the Executive Committee and/or the Parties to the Montreal Protocol, and that a form is developed for bilateral and implementing agencies to obtain approval from countries before submission.

Issues to be addressed: None

The Executive committee may wish:

- (a) To take note of the multi-year agreement (MYA) database report contained in document UNEP/OzL.Pro/ExCom/76/8; and
- (b) To request the Senior Monitoring and Evaluation Officer to report back to the 77th meeting of the Executive Committee on the status of implementation of decision 75/6(b).

(b) Country programme data and prospects for compliance

Document UNEP/OzL.Pro/ExCom/76/9 contains the status of, and prospects of, compliance of Article 5 countries (Part I); addresses Article 5 countries that are subject to decisions of the Parties on compliance (Part II); and contains an analysis of data on the implementation of country programmes (CPs) for HCFCs (Part III).

Issues to be addressed:

Part I: Status of, and prospects for compliance of Article 5 countries

- South Sudan has not established a licensing system
- Mauritania has not included the accelerated HCFC control measures agreed in 2007 in its licensing and quota system
- Burundi has not been able to finalize its formal quota system

Part II: Article 5 countries that are subject to decisions on compliance

- Outstanding 2014 Article 7 data for the Democratic Republic of the Congo, Dominica, Somalia and Yemen
- Guatemala's HCFC consumption for 2014 consumption was in excess of the action plan to return compliance approved by the Meeting of the Parties in 2013 (decision XXVI/16)

Part III: Data on the implementation of CPs for HCFCs

- Letters for countries that have not submitted CP data for 2014 and 2015
- Reports on possible data discrepancies between the CP and Article 7 reports identified at the 75th meeting
- Continued use of the current CP report format while some data in sections B, C and D are no longer needed
- Need for revising the CP data report format based on the outcome of the surveys of ODS alternatives and the discussions on the possible HCFs amendment

The Executive Committee may wish:

- (a) To note:
 - (i) The document on country programme (CP) data and prospects for compliance contained in UNEP/OzL.Pro/ExCom/76/9;

- (ii) That 108 countries (of the 138 that submitted data) submitted 2014 data using the web-based system;
 - (iii) With appreciation, that 18 countries have submitted 2015 data eight weeks prior to the first meeting of the year in line with decision 74/9(b)(iv) ;
 - (iv) The explanations provided by UNDP, UNEP and UNIDO on possible data discrepancies pursuant to decision 75/17(b)(ii);
- (b) To request:
- (i) UNEP to continue assisting the Government of South Sudan in establishing its licensing system; the Government of Mauritania in finalizing the amendment of its licensing system to include the accelerated control measures for HCFCs; and the Government of Burundi in finalizing the formal HCFC quota system, and to report to the 77th meeting on its efforts in this respect;
 - (ii) The Secretariat to send letters to the Governments of countries with outstanding 2014 and 2015 CP data reports urging them to submit their CP data reports as soon as possible, noting that without these reports the relevant analyses of ODS consumption and production levels could not be undertaken by the Secretariat;
- (c) To consider to continue using the existing CP data reporting format noting that:
- (i) Section “B”, on Regulatory, administrative and supportive actions, is no longer needed. However, such data might be needed if there are further adjustments or chemicals added;
 - (ii) Section “C”, on HCFC quotas issued and prices of ODS and alternatives (where available), is still relevant. However, information on training and recovery, recycling and reuse is no longer needed; and
 - (iii) Section “D”, on the status of implementation of the license and quota system (qualitative assessment of operation of the HPMP), should continue to be provided but other qualitative information on this section is no longer necessary; and
- (d) To reconsider revising the CP data report format based on the outcome of the surveys of ODS alternatives and the discussions on the HCFs amendment.

(c) Status reports and reports on projects with specific reporting requirements

Document UNEP/OzL.Pro/ExCom/76/10 contains six parts with respect to projects and activities for which specific reports were requested in previous meetings. Part I is on projects with implementation delays and for which special status reports were requested; Part II on the temporary use of a high-global warming potential (GWP) technology by enterprises that had been converted to a low-GWP technology; Part III on the request for an extension of the Agreement for stage I of the HPMP for the Dominican Republic; Part IV on the progress and verification report for stage I of the HPMP in the Islamic Republic of Iran; Part V on the verification report for the HPMP of Seychelles; and Part VI on promoting low-GWP refrigerants for air-conditioning sectors in countries with high-ambient temperature (PRAHA).

*Part I: Projects with implementation delays and for which special status reports were requested*Issues to be addressed:

- Letters of possible cancellation
- Possible extension of completion dates
- Possible transfer of the HPMP for Afghanistan

The Executive Committee may wish:

- (a) To note:
- (i) The document on status reports and reports on projects with specific reporting requirements as contained in UNEP/OzL.Pro/ExCom/76/10;
 - (ii) That the Secretariat and the implementing agencies would take established actions according to the Secretariat's assessments and report on implementation delays, and would notify governments and implementing agencies as required;
- (b) To request:
- (i) The submission of implementation delay reports and additional status reports to the 77th meeting on the projects listed in Annexes I and II to document UNEP/OzL.Pro/ExCom/76/10 as part of the 2015 annual and financial progress report of the bilateral and implementing agencies, taking into account the information requested in Table 3 of the abovementioned document;
 - (ii) The Secretariat to send letters of possible cancellation for the following projects, if the relevant project documents are not signed with the relevant implementing agency by the 77th meeting for:
 - a. HCFC phase-out management plan (HPMP) (stage I) in Barbados (BAR/PHA/69/INV/21);
 - b. Institutional strengthening project (phase III) in Qatar (QAT/SEV/59/INS/15);
 - c. Pilot demonstration project on ODS waste management disposal in Algeria (ALG/DES/72/DEM/79);
 - d. Renewal of the institutional strengthening project (phase IV) in Morocco (MOR/SEV/59/INS/63);
 - (iii) The Secretariat to send a letter to the countries concerned of possible cancellation for the strategic demonstration project for accelerated conversion of CFC chillers in African countries (AFR/REF/48/DEM/35) due to no activities;
- (c) To extend the completion date for the following projects as indicated below:
- (i) Pilot demonstration project on ODS waste management and disposal in China (CPR/DES/67/DEM/521) to December 2017 to allow for the completion of the last component of the project;
 - (ii) HPMP (stage I) for Iraq (IRQ/PHA/65/INV/16) to July 2016 to complete the training as all funds have been disbursed;

- (iii) National phase-out plan for ODS in Iraq (IRQ/PHA/58/INV/09 and IRQ/PHA/63/INV/15) to December 2016 to allow the country to find a company to complete the project under the current internal difficulties; and
- (d) To consider the transfer of the HPMP in Afghanistan (AFG/PHA/72/INV/17 and AFG/PHA/63/INV/13) after submission of a report from the Government of Germany.

Part II: Temporary use of high-GWP technology by enterprises that had been converted to a low-GWP technology

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note with appreciation the report provided by UNDP, and the efforts made to facilitate the availability of low-GWP pre-blended polyol systems domestically in the Dominican Republic; and
- (b) To request UNDP to continue assisting the Government of Dominican Republic in serving a low-GWP pre-blended polyol systems and to provide a report on the status of the conversion of the enterprise in the foam sector in line with decision 75/20(c).

Part III: HCFC phase-out management plan (HPMP) (stage I) for the Dominican Republic (request for an extension of the Agreement)

Issues to be addressed:

- Extension of Agreement until December 2017 without any funding implications
- Submission of progress and verification reports on a yearly basis on the work programme of the third tranche

The Executive Committee may wish:

- (a) To approve the request for the extension of stage I of the HPMP for the Dominican Republic until December 2017;
- (b) To note that the Secretariat had updated Appendix 2-A of the Agreement between the Government of the Dominican Republic and the Executive Committee, based on the extension of implementation of stage I of the HPMP and that a new paragraph had been added to indicate that the updated Agreement superseded that reached at the 65th meeting, as contained in Annex III to document UNEP/OzL.Pro/ExCom/76/10; and
- (c) To request the Government of the Dominican Republic and UNDP to submit progress reports on a yearly basis on the implementation of the work programme associated with the third tranche until the completion of the project, verification reports until approval of stage II, and the project completion report no later than the first meeting of the Executive Committee in 2019.

Part IV: HPMP (stage I) for the Islamic Republic of Iran (progress and verification report)

Issues to be addressed: None

The Executive Committee may wish to take note of the 2016 progress report on the implementation of the HCFC phase-out management plan for the Islamic Republic of Iran and the verification report on the 2015 HCFC consumption, submitted by UNDP.

Part V: HPMP for Seychelles (verification report)

Issues to be addressed: None

The Executive Committee may wish to take note of the verification report on HCFC consumption for 2013, 2014 and 2015 in Seychelles submitted by the Government of Germany.

Part VI: Promoting low GWP refrigerants for air-conditioning sectors in high-ambient temperature countries (PRAHA)

Issues to be addressed: None

The Executive Committee may wish:

- (a) To take note with appreciation of the final report of the project on promoting low-global warming potential (GWP) refrigerants for air-conditioning sectors in high-ambient temperature countries submitted by UNEP and UNIDO, contained in document UNEP/OzL.Pro/ExCom/76/10;
- (b) To invite bilateral and implementing agencies to share the final report of the demonstration project mentioned in sub-paragraph (a) above, when assisting Article 5 countries in preparing projects in air-conditioning sectors in countries with high-ambient temperature; and
- (c) To take into account the results contained in the final report of the demonstration project mentioned in sub-paragraph (a) above when considering the approval of the demonstration project on promoting refrigerant alternatives for high ambient temperature countries (PRAHA-II) in West Asia.
- (d) Issues relating to the recording of disbursements and planned completion dates of tranches of a multi-year agreement (decision 75/10(c))**

Document UNEP/OzL.Pro/ExCom/76/11 contains a review of issues with respect to recording disbursement and completion dates of tranches of MYAs. It provides a background on the issues, describes the different methodologies used by the agencies, and concludes with recommendations.

Issues to be addressed:

- The use of systems to record disbursements to ensure that the 20 per cent disbursement threshold is achieved, and consistency between tranche requests and annual progress reports with respect to funding disbursement data
- The need for implementing agencies to indicate the planned completion dates of tranches based on when activities in a tranche are expected to be completed
- The elimination of the MYA spreadsheet in the annual progress report

The Executive Committee may wish:

- (a) To note the paper on Issues relating to the recording of disbursements and planned completion dates of tranches of a multi-year agreement (decision 75/10(c)) contained in document UNEP/OzL.Pro/ExCom/76/11;

- (b) To request bilateral and implementing agencies:
- (i) To establish a system, if not already in place, to ensure that the 20 per cent disbursement threshold of a tranche has been achieved, for all stage II and subsequent stages of HCFC phase-out management plans (HPMPs);
 - (ii) To report the same funding disbursement data in a tranche request and in the annual progress reports;
 - (iii) To indicate the “planned completion dates” when submitting tranche requests of HPMPs that reflect when activities in the tranche are expected to be completed, on the understanding that any change would have to be approved by the Executive Committee, and that updates of latest planned completion dates of tranches will continue to be reported in annual progress reports; and
- (c) To further note the deletion of multi-year agreement spreadsheets contained in the annual progress and financial report format as the information on activities and disbursements contained therein were also provided on the tranches of HPMPs.

7. Project proposals

(a) Overview of issues identified during project review

Document UNEP/OzL.Pro/ExCom/76/12 contains five sections: An analysis of the number of projects and activities submitted to the 76th meeting; issues identified during the project review process; projects to demonstrate low-GWP technologies pursuant to decision 72/40; verification reports of low-volume consuming (LVC) countries’ compliance with their HPMP agreements; projects and activities submitted for blanket approval; and investment projects for individual consideration. The document also informs the Committee on the review of institutional strengthening (IS) renewal requests; an update on the status of funding withheld pending submission of verification reports or meeting specific conditions, and the projects and activities submitted to the 76th meeting but subsequently withdrawn.

Issues to be addressed:

- The release of funding for the third tranche of the HPMP for Guatemala pending the signing of the agreement between Guatemala and UNEP
- Requests for approval of two or more tranches of an HPMP due to multiple delayed tranches
- Projects to demonstrate low-GWP technologies pursuant to decision 72/40
- Verification reports of LVC countries’ compliance with their HPMP agreement

Funding withheld pending specific conditions

The Executive Committee may wish to urge the Government of Guatemala to sign the agreement on the project with UNEP so that the funding associated with the third tranche of stage I of the HPMP for Guatemala could be released by the Treasurer in line with decision 75/59(c)(ii).

*Requests for multiple delayed or future tranches of stage I of the HPMP*The Executive Committee may wish:

- (a) To urge bilateral and implementing agencies and Article 5 countries to implement approved tranches of HPMPs on time to avoid delays in the submission of future funding tranches;
- (b) To request bilateral and implementing agencies and Article 5 countries to ensure proper planning and distribution of the tranches for stage II of the HPMPs to ensure efficient equipment procurement, taking into account relevant decisions of the Executive Committee, in particular the requirements for the 20 per cent disbursement of the previous tranche, and for allocating at least 10 per cent of the total funding approved in principle for the refrigeration servicing sector for the stage of the HPMP to the last tranche; and,
- (c) To consider any funding request for approval of two or more tranches of a stage of an HPMP at the same meeting of the Executive Committee on a case-by-case basis, noting the requirement for revised work and disbursement plans and agreements.

Projects to demonstrate low-GWP technologies pursuant to decision 72/40

Paragraphs 17 to 28 of document UNEP/OzL.Pro/ExCom/76/12 and the relevant project proposal documents¹ address 18 project proposals submitted to the 75th and 76th meetings to demonstrate low-GWP technologies, at a total funding of US \$18,028,551, i.e., US \$8 million above the US \$10 million allocated in decision 72/40. The projects for consideration include: seven demonstration projects in the air-conditioning and assembly sub-sector in six countries and one region; five demonstration projects in the foam sector in five countries; and three demonstration projects in the refrigeration servicing sector (one country, one region, and one global project) at a reduced funding level of US \$11,395,605 including project preparation, following review by the Secretariat.

Issues to be addressed: Approval of demonstration projects in light of the criteria set in decision 72/40

The Executive Committee may wish to consider approving funding for proposals for demonstration projects for low-global warming potential alternatives in light of the assessment contained in document UNEP/OzL.Pro/ExCom/76/12 and the detailed information provided in the relevant documents of the Executive Committee.

Blanket approval

Verification reports of low volume consuming (LVC) countries' compliance with their HPMP agreement in 2015

The Executive Committee may wish to consider requesting relevant bilateral and implementing agencies to include in their respective amendments to the work programmes for submission to the 77th meeting, funding for verification reports for stage I of the HPMPs in the amount of US \$30,000, plus agency support costs, for the following 17 Article 5 countries: Benin, Cape Verde, Chad, El Salvador, Ecuador, Grenada, Guyana, Jamaica, Kyrgyzstan, Liberia, Mozambique, Nepal, Saint Kitts and Nevis, Saint Vincent and the Grenadines, Sierra Leone,

¹ Table 2 of document UNEP/OzL.Pro/ExCom/76/12 provides a summary table of demonstration projects submitted under decision 72/40 including the number of the relevant project proposal document.

Swaziland, and Zambia.

Project and activities submitted for blanket approval

The Executive Committee may wish:

- (a) To approve the projects and activities submitted for blanket approval at the levels of funding indicated in Annex [] to the final report, together with the conditions or provisions included in the corresponding project evaluation documents and the conditions attached to the projects by the Executive Committee; and noting that the agreement between the Government of Madagascar had been updated based on the revised Montreal Protocol limits; and
- (b) To decide that, for projects related to renewal of institutional strengthening, blanket approval included approval of the observations to be communicated to recipient governments contained in Annex [] to the final report.

(b) Bilateral cooperation

Document UNEP/OzL.Pro/ExCom/76/13 provides an overview of the six requests from bilateral agencies and their eligibility for approval in light of the maximum level of bilateral cooperation available for 2016. It cross-references relevant documents that include a discussion on the bilateral requests. The second tranche of stage I of the HPMP for Tunisia and the fourth tranche of stage I of the HPMP for Ghana are recommended for blanket approval.

Issues to be addressed: None

The Executive Committee may wish to request the Treasurer to offset the costs of the bilateral projects approved at the 76th meeting as follows:

- (a) US \$XX (including agency fees) against the balance of France's bilateral contribution for 2016;
- (b) US \$XX (including agency fees) against the balance of Germany's bilateral contribution for 2015-2017;
- (c) US \$XX (including agency fees) against the balance of Italy's bilateral contribution for 2016;
- (d) US \$XX (including agency fees) against the balance of Japan's bilateral contribution for 2016; and
- (e) US \$XX (including agency fees) against the balance of the Russian Federation's bilateral contribution for 2016

(c) Work programmes

(i) 2016 work programme of UNDP

Document UNEP/OzL.Pro/ExCom/76/14² contains five requests for IS renewal projects submitted by UNDP for consideration under agenda item 7(a) as projects for blanket approval.

² Re-issued for technical reasons on 19 April 2016.

Issues to be addressed: None

(ii) 2016 work programme of UNEP

Document [UNEP/OzL.Pro/ExCom/76/15](#) contains 16 requests for IS renewal projects submitted by UNEP for consideration under agenda item 7(a) as projects for blanket approval.

Issues to be addressed: None

(iii) 2016 work programme of UNIDO

Document [UNEP/OzL.Pro/ExCom/76/16](#) contains two requests for IS renewal projects submitted by UNIDO for consideration under agenda item 7(a) as projects for blanket approval.

Issues to be addressed: None

(iv) 2016 work programme of the World Bank

Document [UNEP/OzL.Pro/ExCom/76/17](#) contains two activities submitted by the World Bank, one request for the preparation of a national survey of ODS alternatives for blanket approval, and one request for project preparation for investment activities (foam sector) in stage II of the HCFC phase-out management plan (HPMP) for Argentina for individual consideration.

Issues to be addressed: Not part of a complete submission for stage II of the HPMP

The Executive Committee may wish to request that project preparation for the HCFC phase-out investment activities for Argentina (stage II) (foam sector) be submitted together with the project preparation request for stage II of the HCFC phase-out management plan for Argentina for consideration by the Executive Committee.

(d) Investment projects

Document [UNEP/OzL.Pro/ExCom/76/12](#) contains the list of projects for individual consideration (see table below) considered under agenda item 7(a).

Issues to be addressed: Each project should be considered for approval individually. The project description, and the comments and recommendations of the Secretariat can be found in the relevant country project document referred to in the table. The table below also includes a section on the projects to demonstrate low-GWP technologies listed in Table 1 of document [UNEP/OzL.Pro/ExCom/76/12](#)

Country	Project	Agency	ExCom	Issue
Projects to demonstrate low-GWP technologies				
Several	Low-GWP demonstration projects	Several	Table 1 above	Demonstration projects to be selected based on the assessment presented above
Stage II of HPMPs				
Chile	HCFC phase-out management plan stage II - first tranche	UNDP/UNEP/UNIDO	76/24*	All technical and cost issues resolved; stage II of an HPMP
Indonesia	HCFC phase-out management plan stage II - first tranche	UNDP/World Bank	76/36*	All technical and cost issues resolved; stage II of an HPMP
Pakistan	HCFC phase-out management plan stage II - first tranche	UNEP/UNIDO	76/42	All technical and cost issues resolved; stage II of an HPMP
Panama	HCFC phase-out management plan stage II - first tranche	UNDP	76/43	All technical and cost issues resolved; stage II of an HPMP
Venezuela	HCFC phase-out management	UNDP/UNIDO	76/54	All technical and cost issues

Country	Project	Agency	ExCom	Issue
(Bolivarian Republic of)	plan stage II - first tranche			resolved; stage II of an HPMP
Viet Nam	HCFC phase-out management plan stage II - first tranche	World Bank/Japan	76/55*	No agreement on costs; treatment of non-eligible enterprises
Stage II of the HPMP for China				
China	HCFC phase-out management plan stage II - first tranche	Several	76/25	Subject to discussion on China sector plans
	Polyurethane (PU) rigid foam sector plan	World Bank		Costs still under discussion
	Extruded polystyrene (XPS) foam sector plan	UNIDO/Germany		Costs still under discussion
	Room air-conditioner manufacturing (RAC) sector plan	UNIDO		Costs still under discussion
	Industrial and commercial refrigeration and air-conditioning (ICR) sector plan;	UNDP		Costs still under discussion
	Solvent sector plan	UNDP		All technical and cost issues resolved; stage II sector plan
	Refrigeration and air-conditioning servicing sector plan and enabling component	UNEP/Germany/Japan		All technical and cost issues resolved; stage II sector plan
Tranche request of stage I HPMP				
Benin	HCFC phase-out management plan stage I – third tranche	UNEP/UNIDO	76/18	Advance request for fourth and fifth tranches to allow the issuance of larger purchase orders, thus, reducing the shipping costs of the equipment
Chile	HCFC phase-out management plan stage I – fourth and fifth tranches	UNDP/UNEP	76/24	Revised Agreement to combine the fourth and fifth tranches and extend the implementation period
Indonesia	HCFC phase-out management plan stage I – third tranche	UNDP/UNIDO/World Bank/Australia	76/36	Potential return of funds and potential revised Agreement to combine the third and fourth tranches
Saint Lucia	HCFC phase-out management plan stage I – third tranche	UNEP/UNIDO	76/44	Advance request for fourth and fifth tranches to the current meeting
Viet Nam	Stage I – third tranche	World Bank	76/55	Possible replacement of an enterprise; revision to Agreement

*Document also includes a tranche request for stage I of the HPMP

The Executive Committee may wish: to consider whether to approve each of the projects listed in the table above on the basis of information provided in the relevant project proposal document including the Secretariat's comments, and any information provided at the meeting by the Secretariat or the relevant bilateral and/or implementing agency.

8. Calculation of the incremental capital costs and incremental operating costs for foam sector alternatives (decision 75/28)

Document UNEP/OzL.Pro/ExCom/76/58 presents information on the Secretariat's actions in response to decision 75/28 on the calculation of the incremental capital costs and incremental operating costs for foam sector alternatives. It describes the process for selection of a consultant to carry out the study, the consultant's terms of reference, the peer review process, and

consultation with the implementing agencies. Annex I contains the report, which takes into account comments received from implementing agencies.

Issues to be addressed: None

The Executive Committee may wish to consider:

- (a) Taking note of the document on the calculation of the incremental capital costs and incremental operating costs for foam sector alternatives (decision 75/28), contained in document UNEP/OzL.Pro/ExCom/76/58; and
- (b) Requesting the Secretariat to use the technical information provided in document UNEP/OzL.Pro/ExCom/76/58 when assessing the incremental capital costs and incremental operating costs of the conversion of HCFC-141b to alternative blowing agents in the manufacture of polyurethane rigid foam.

9. Calculation of the level of incremental costs for the conversion of heat exchangers manufacturing lines in enterprises converting to R-290 technology (decision 75/43(f))

Document UNEP/OzL.Pro/ExCom/76/59 presents information on the Secretariat's action regarding the calculation of level of incremental costs for the conversion of heat exchangers manufacturing lines in accordance with decision 74/43(f) including the terms of reference for the study and a summary of the main conclusions of the consultant's report. Annex I contains the final peer reviewed report with an overview of the heat exchanger manufacturing technology and the processes involved with converting the heat exchangers including an estimate of capital cost for the coil tube diameter change in order to reduce the refrigerant charge.

Issues to be addressed: None

The Executive Committee may wish to consider:

- (a) Taking note on the document UNEP/OzL.Pro/ExCom/76/59 on the calculation of the level of incremental costs for the conversion of heat exchangers manufacturing lines in enterprises converting to HC-290 technology (decision 75/43(f));
- (b) Requesting the Secretariat to adjust the cost of stage II of the HCFC phase-out management plan for Brazil, as appropriate, upon receipt of the submission of the request for the second tranche, in accordance with decision 75/43(f), based on the technical information provided in document UNEP/OzL.Pro/ExCom/76/59; and
- (c) Requesting the Secretariat to use the technical information provided in document UNEP/OzL.Pro/ExCom/76/59 when assessing the incremental costs of conversion of heat exchanger lines from the conversion of HCFC-22-based air-conditioners (AC) to HC-290, HFC-32 and R-452B refrigerants.

10. Template for draft agreements for stage II of HCFC phase-out management plans (decision 75/66)

Document UNEP/OzL.Pro/ExCom/76/60 presents a revised template Agreement for stage II of HPMPs contained in Annex I to the document including the source of the revised language and the rationale for relevant paragraphs and editorial changes introduced. Annex II of the document includes the text of comments from four Executive Committee members on the revised template. The main body of the document presents the actual text of the Agreement for which a comment has been made together with the Secretariat's comments and a recommendation.

Issues to be addressed:

- New text introduced in the draft template at the 75th meeting by the Secretariat
- Comments on paragraphs of the draft template that were agreed by the Executive Committee at the 61st and/or 73rd meetings
- Other comments from members of the Executive Committee

The Executive Committee may wish to consider:

- (a) Finalizing the template for draft agreements for stage II of HCFC phase-out management plans (HPMPs) in light of the comments made by the members of the Executive Committee and the Secretariat, and the specific recommendations by the Secretariat with regard to those comments; and
- (b) Allowing flexibility to add text to the Agreement between the Government and the Executive Committee in cases where the country is proposing total HCFC phase-out.

11. Reconciliation of the 2014 accounts (decision 75/71(d))

Document UNEP/OzL.Pro/ExCom/76/61 presents the reconciliation of information from the 2014 accounts with the financial data of UNEP annual progress and financial report as at 31 December 2014 and the Secretariat's Inventory of Approved Projects database, in light of the revised progress report submitted by UNEP in response to decision 75/71(d).

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note the reconciliation of the 2014 accounts (decision 75/71(d)) contained in document UNEP/OzL.Pro/ExCom/76/61;
- (b) To note with appreciation the submission by UNEP of a revision of its progress report as at 31 December 2014; and
- (c) To request UNEP to reconcile in the 2015 accounts:
 - (i) US \$182,570 representing the differences between the accounts in the United Nations System Accounting Standards (UNSAS) and the revised 2014 progress report of UNEP; and
 - (ii) US \$39,000 representing more expenditure in the revised 2014 progress report of UNEP than in the International Public Sector Accounting Standards (IPSAS).

12. Approved 2016, 2017 and 2018 budgets of the Fund Secretariat (decision 75/72(c))

Document UNEP/OzL.Pro/ExCom/76/62 presents a request by the Secretariat to allow the review by a United Nations classification officer of the jobs currently performed by three programme officers.

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note the document on Approved 2016, 2017 and 2018 budgets of the Fund Secretariat (decision 75/72(c)) contained in UNEP/OzL.Pro/ExCom/76/62; and

- (b) To consider requesting the Secretariat to revise the 2015, 2016, 2017 and 2018 and propose 2019 budgets of the Fund Secretariat, taking into consideration the outcome of the review by a United Nations classification officer of the job descriptions currently classified at the P-3 level, and to submit it to the 77th meeting.

13. Review of the operation of the Executive Committee (decision 73/70(h))

Document UNEP/OzL.Pro/ExCom/76/63 presents the main findings and conclusions of the Secretariat's review of the two meetings per year regime in 2014 and 2015, and addresses issues on the accountability of implementing agencies raised at the 75th meeting during the discussion of the procedures of the operation of the Executive Committee.

Issues to be addressed:

- Whether to continue to hold two Executive Committee meetings in 2017 and the timing of those meetings
- Whether to make the changes to the operation of the Executive Committee including:
 - Consideration of annual progress reporting and the evaluation of the previous year's business plan/performance of implementing agencies at the first meeting of the year
 - Change to the submission deadlines for bilateral and implementing agencies
 - Reorganization of agenda items according to the classification scheme proposed by the Secretariat
- Scheduling a further review of the operation of the Executive Committee

The Executive Committee may wish to consider:

- (a) Noting the document on the operation of the Executive Committee (UNEP/OzL.Pro/ExCom/76/63), prepared pursuant to decision 73/70(h);
- (b) Agreeing to continue convening two meetings of the Executive Committee from 2017 onwards, preferably in the second or third week of June for the first meeting, and in late November or the first week of December for the second meeting, with the possibility of holding an additional brief meeting if required to consider project proposals or specific requests from the Parties to the Montreal Protocol;
- (c) Noting:
- (i) With regard to progress and financial reports:
 - a. That bilateral and implementing agencies would be requested to submit their annual progress and financial reports for the previous year to the Secretariat by 15 April each year or eight weeks before the first meeting when such meetings would be convened earlier than the second week of June;
 - b. That the consolidated progress report and the relevant progress reports of the bilateral and implementing agencies would be considered at the first meeting of the year;
 - (ii) With regard to business planning, that the evaluation of the implementation of the previous year's business plan would be considered at the first meeting of the year;

- (iii) With regard to project proposals, that bilateral and implementing agencies would be requested to submit to the Secretariat complete project proposals in advance of the Executive Committee meeting at which they were to be considered, in order to allow time for review by the Secretariat and for agencies to discuss the Secretariat's comments and the response to the comments with the country concerned, as follows:
 - a. HCFC production phase-out management plans, HCFC phase-out management plans or sector phase-out plan, complete with a draft agreement and a proposed implementation programme for the first tranche, 16 weeks prior to the Executive Committee meeting;
 - b. HCFC phase-out projects in the consumption sector with a requested level of funding of more than US \$5 million, 14 weeks in advance of the Executive Committee meeting;
 - c. All other project proposals in full, 10 weeks in advance of the Executive Committee meeting;
- (d) Requesting the Secretariat to reorganize the order of agenda items for Executive Committee meetings according to the classification scheme in Annex IV to the present document;
- (e) To review the two Executive Committee meetings per year regime at the first meeting of the Executive Committee in 2018.

14. Draft report of the Executive Committee to the Twenty-eighth Meeting of the Parties to the Montreal Protocol

Document UNEP/OzL.Pro/ExCom/76/64 contains a draft of the report of the Executive Committee to the Twenty-eighth Meeting of the Parties which summarize the most important decisions taken by the Committee at its 75th meeting.

Issues to be addressed: Since the reporting period also includes the 76th meeting, the report will need to be updated after the Report of the 76th meeting of the Executive Committee is finalized.

The Executive Committee may wish to authorize the Secretariat to finalize the report of the Executive Committee to the Twenty-eighth Meeting of the Parties to the Montreal Protocol in light of the discussions held and decisions taken at the 76th meeting, and to submit to the Ozone Secretariat following clearance by the Chair.

15. Report of the Sub-group on the Production Sector

Document UNEP/OzL.Pro/ExCom/76/65 will be issued during the 76th meeting and will provide a report of the meeting of the Sub-group on the Production Sector that will take place in the margins of the meeting. The document will contain an account of the Sub-group's consideration of a provisional agenda and the HCFC production sector guidelines.

16. Other matters

Substantive issues agreed for inclusion in agenda item 2(a) will be taken up under this agenda item.

17. Adoption of the report

The Executive Committee will have in front of it the draft report of the 76th meeting for its consideration and adoption.

18. Closure of the meeting

The meeting is expected to be closed on Friday, 13 May 2016.
