



联合国



环境规划署

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执行蒙特利尔议定书
多边基金执行委员会
第六十八次会议
2012年12月3日至7日，蒙特利尔

增编

多边基金秘书处主任职务的征聘工作（第67/37号决定）

印发本文件是为了增列环境规划署执行主任阿希姆·施泰纳先生2012年11月7日就这一问题写给执行委员会主席肖学智先生的信函。



UNITED NATIONS ENVIRONMENT PROGRAMME

Programme des Nations Unies pour l'environnement Programa de las Naciones Unidas para el Medio Ambiente
Программа Организации Объединенных Наций по окружающей среде برنامج الأمم المتحدة للبيئة
联合国环境规划署



Our Reference: EO/MFS/sab

Date: 7 November 2012

Dear Mr. Xiao Xuezhi,

As you are aware the position of Chief Officer, of the Multilateral Fund, (MFS) at the D2 level is expected to fall vacant on 30 September 2013, due to the retirement of the current incumbent, Ms. Maria Nolan.

In order to ensure the timely appointment of the new Chief Officer, to the full satisfaction of the Parties and in full compatibility with the UN rules and regulations for recruiting staff members at the D2 Level, UNEP is in the process of reviewing the past practices in the selection of the Chief Officer in line with the terms of reference of the Executive Committee. This includes considerations related to the advertisement of the job opening; application by and assessment of interested candidates; recommendation for selection; and the selection decision itself.

As a first step, I have contacted the UN Office of Human Resources Management and the UN Office for Legal Affairs, in order to obtain an update on their assessment on the selection process. I will report back to you as soon as their guidance becomes available to me.

I am fully aware of the important role the Executive Committee and you as its Chairman are expected to play in the recruitment of the Chief Officer. I am confident that the whole process can be easily conducted within the established, applicable UN rules and regulations, as has been done in similar, recent recruitment processes.

I look forward to continuing our excellent cooperation and to further strengthening the delivery of the Multilateral Fund Secretariat.

Please do not hesitate to contact me should you require any information in this regard.

Yours Sincerely,

Achim Steiner
Executive Director

Mr. Xiao Xuezhi
Chair
Executive Committee of the Multilateral Fund
c/o MLF Secretariat
Montreal
Canada

C.c Ms. Maria Nolan
 Chief Officer
 Multilateral Fund Secretariat

Executive Office

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